General information about how foundation training is organised in University Hospital Southampton NHS Foundation Trust

| Number of Foundation trainees | F1: 57  
| F2: 53 |
|---|---|
| Allocation process F1 | Based on applicant scores achieved during the national application process and expressed order of preference of rotation. Wessex Foundation School allocates all foundation doctors to a 1 year rotation prior to the start of the Foundation Programme. |
| Allocation process F2 | Based on portfolio standard and interview |
| Key Trust personnel: | Jo Mountfield – Director of Education  
Directors of Medical Education: Liz Donavan and Sue Hill  
Brian Flavin FPD FY1 year  
Susie Tanser, FPD FY2 year  
Ros Dawson FY1 co-ordinator  
Louise Rabbetts FY2 co-ordinator  
Antonia Calogeras – Career Advisor |
| Teaching information | All the trainees in the Foundation Programme have the opportunity to attend weekly lunchtime teaching and monthly half-day core teaching.  
**FY1**  
- ALS  
- Intensive Clinical Skills Teaching  
- Prescribing Tutoring – Including classroom/on-line/exam  
- Consent Training  
- SIM MAN Scenarios  
- SMART  
**FY2**  
- NPSA (National Patient Safety Agency)  
- Coaching and advice on ST applications and interview techniques  
Both years will be encouraged to participate in TRUST wide audits. |
| Information events / Open days for potential applicants | OSCE day (if still in Spring)  
*Could hold an open day if OSCE is moved.*  
*Wessex Deanery Open day – January 2012* |
| Educational and Clinical supervision | An educational supervisor is allocated to each foundation doctor for each of the two years of their Foundation Programme to maintain an overview of development and progress of the doctor within the training programme. Currently, they are allocated based on the Foundation doctors’ first appointment.  
A clinical supervisor will be allocated for each placement (four month or six month) within the rotation. |
| **Flexible training (Less than full time)** | Information regarding Less Than Full Time Training can be found on the Wessex Deanery website: http://www.wessexdeanery.nhs.uk/quality_management__policies/policies_and_procedures/less_than_full_time_training.aspx

Part-time doctors appointed less than full time will be required to job slot share in University Hospital Southampton Foundation Programme. |
|---|---|
| **Study leave and Taster opportunities** | Study leave is only permitted during the F2 year and is not available during F1.

Special arrangements can be made for F1 doctors who wish to arrange career “taster” sessions during their F1 year.

All education provided in F1 is an integrated part of the Foundation Programme and SL is not required. This includes ALS. Tasters are allowed in F1 subject to a satisfactory portfolio check and clinical department agreement. |
| **Employment Information** | The post is subject to the Terms and Conditions of Service of Hospital Medical and Dental Staff as modified from time to time. Current copies of these Terms and conditions may be seen in the Personnel Office.

All staff appointments are made subject to the receipt of satisfactory references and all initial appointments to the national health service are made subject to satisfactory medical and police clearance being produced. A medical examination may be necessary on initial appointment and periodically thereafter. |
| **Rotation information** | Full information about the rotation, location and content of placements is given in an accompanying document. |
| **Induction / shadowing** | All F1 doctors are required to undertake a mandatory induction / shadowing period prior to commencing the actual F1 rotation. This will begin 2 weeks prior to the start of F1.

It will include Trust induction, clinical induction into appropriate areas, clinical skills assessment and substantial shadowing time with the outgoing F1. |
| **Start date** | Usually First Wednesday in August |
| **Salary** | The salary scale is in accordance with the current national rate and placement within the scale will be in accordance with previous reckonable service. Most posts are banded 1A or 1B. There are some unbanded attachments. |
| **Annual leave** | F1 doctors are entitled to 27 days annual leave in the year.

The 27 days entitlement does not include the 8 statutory holidays. If a foundation doctor works any part of a bank holiday they are entitled to an additional days leave in lieu. |
There is some restriction on when a foundation doctor can take their leave during the 4 months (e.g. not on their ‘hot week’ for surgery). The individual directorates will inform the foundation doctor of any specific restrictions on when they can take leave.

<table>
<thead>
<tr>
<th>Visa/Work permits /Leave to remain</th>
<th>The Trust will consider British / EEA nationals for appointment in the first instance. If the applicant is a non-resident of the United Kingdom or European Economic Union, they are required to have a valid work visa and leave to remain in the UK, which is renewed as required. The Trust is unable to employ or continue to employ the applicant/post holder if they require but do not have a valid work visa and/or leave to remain in the UK.</th>
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<tbody>
<tr>
<td>Accommodation</td>
<td>There is no accommodation available in this Trust</td>
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