Trainee agrees to participate in the pilot.

Trainee signs and returns Consent Form to the Deanery.

Trainee partially fills in Exit Report with the following information and emails it their Employer:
- ARCP Date
- Name
- GMC Number
- Employment Details for current Employer

NB: For most trainees the Employer will be the Trust in which they work, but in the case of GP Trainees based in GP Surgeries they should pass the Exit Report onto their Educational Supervisor.

Trainee completes Form R Supplement and sends to Deanery, at least a week before their ARCP.

Employer completes the partially filled in Exit Report and returns it to trainee at least a week before their ARCP.

If they wish, a trainee may upload a copy of the Exit Report into their e-portfolio and discuss it with their Educational Supervisor.

NB: If they do upload the Exit Report, it doesn’t have to be maintained on their e-portfolio once the pilot is over.

Trainee sends a copy of the Exit Report to the Deanery prior to their ARCP.

Employer fills out Evaluation Form about Pilot.

Please note: The pilot is a test of process only and participating will not affect the trainees ARCP outcome.

Trainee attends ARCP Panel

At end of ARCP Panel, Chair and panel members complete the ARCP Panel Feedback Form

After the ARCP Panel the trainee completes an Evaluation Form about Pilot