Trainee is pregnant and needs to organise maternity leave

Trainee to notify ES, Patch Office and Deanery

Patch office and Deanery liaise, edit ePortfolio and organise paperwork

ES to contact trainee to organise ES review just before trainee goes on leave

ES sets-up the ES review in the ePortfolio, making sure “End of Review Period” date is correct

Trainee and ES meet to do ES review

Trainee to return after maternity leave with more than 3 months of GP training remaining

Trainee returns to work and resumes GP Training

Trainee to return after maternity leave with less than 3 months of GP training remaining

ES completes and submits report but if able rates trainee as competent for licensing

No later than two weeks before the trainee’s final ARCP Panel review, the ES submits another complete ES report – NB Trainee must write new Self-Rating statements also

Trainee is reviewed in ARCP Panel

If given satisfactory ARCP report, Trainee can apply for CCT