## General information about how foundation training is organised in Royal Bournemouth and Christchurch Hospitals NHS Foundation Trust

| Number of Foundation trainees | F1: 31  
<table>
<thead>
<tr>
<th></th>
<th>F2: 33</th>
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<tbody>
<tr>
<td><strong>Allocation process F1</strong></td>
<td>Based on applicant scores achieved during the national application process and expressed order of preference of rotation; Wessex Foundation School allocates all foundation doctors to a 1 year rotation prior to the start of the Foundation Programme.</td>
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<td><strong>Allocation process F2</strong></td>
<td>Following the F1 – F2 matching process, the trust allocates F2 rotations. F1 trainees are asked to complete an application form giving their preferences and reasoning. The applications are scored and ranked. The overall ranking also includes scores from e-Portfolios. All trainees are then interviewed before final allocations are made.</td>
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| **Key Trust personnel:**      | Dr Tanzeem H Raza Director of Medical Education  
|                               | Dr Mike Vassallo Foundation Programme Director  
|                               | Mrs. Christine Hardwick Postgraduate Centre Manager  
|                               | Mr. Steve Fishlock Foundation Coordinator |
| **Teaching information**      | Weekly sessions run within the Education Centre open to Foundation Doctors for bleep free teaching include; X-Ray meeting, Elderly Care Meeting, F1 Teaching, F2 Teaching, Journal Club, Grand Round. Additional Teaching around the Trust open for all to attend include; Respiratory, Emergency Department etc |
| **Information events / Open days for potential applicants** | The Trust supports and participates in the Wessex Deanery Career fairs, including the Foundation Welcome event, further information can be found at [www.wessexdeanery.co.uk](http://www.wessexdeanery.co.uk) . The post graduate medical education team are always available to answer any questions, or offer any advice with regard to the Foundation Programme, the Trust or even Bournemouth in General etc. Please contact the PGMEC on 01202 704267 for further information/direction. |
| **Foundation doctor forums**  | Wessex Foundation School encourages foundation doctors to contribute to, and participate in local forums. Additionally, there are national forums conducted by the UKFPO, time to attend such forums is supported by the Trust where possible. |
| **Educational and Clinical supervision** | An educational supervisor is allocated to each foundation doctor for the full two years of their Foundation Programme to maintain an overview of development and progress of the doctor within the training programme. A clinical supervisor will be allocated for each placement (four month or six month) within the rotation. |
| **Flexible training (Less than full time)** | Information regarding Less Than Full Time Training can be found on the Wessex Deaneary website: [http://www.wessexdeanery.nhs.uk/quality_management__policies/policies_and_procedures/less_than_full_time_training.aspx](http://www.wessexdeanery.nhs.uk/quality_management__policies/policies_and_procedures/less_than_full_time_training.aspx)  
The Royal Bournemouth Trust, works together with the Deanery to try and accommodate all requests where physically able. Specific rotations may be allocated to encompass the best possible training exposure, whilst providing a continuous level of high quality patient care. |
Study leave and Taster opportunities

Study leave is only permitted during the F2 year and is not available during F1. Special arrangements can be made for F1 doctors who wish to arrange career “taster” sessions during their F1 year where possible. All study leave requires the approval of the trainee’s direct supervisor, and the director of Medical Education.

Employment Information

Terms and Conditions of employment

The post is subject to the Terms and Conditions of Service of Hospital Medical and Dental Staff as modified from time to time. Current copies of these Terms and conditions may be seen in the Personnel Office. All staff appointments are made subject to the receipt of satisfactory references and all initial appointments to the national health service are made subject to satisfactory medical and police clearance being produced. A medical examination may be necessary on initial appointment and periodically thereafter.

Rotation information

Full information about the rotation, location and content of placements is given in an accompanying document.

Induction / shadowing

All F1 doctors are required to undertake a mandatory induction/shadowing week prior to commencing the actual F1 rotation.

Start date

(Usually first Wednesday in August)

Salary

The salary scale is in accordance with the current national rate and placement within the scale will be in accordance with previous reckonable service.

Annual leave

F1 doctors are entitled to 27 days annual leave in the year. The 27 days entitlement does not include the 8 statutory holidays. If a foundation doctor works any part of a bank holiday they are entitled to an additional days leave in lieu. In some specialties there is some restriction on when a foundation doctor can take their leave during the 4 months (e.g. not on their ‘hot week’ for surgery). The individual directorates will inform the foundation doctor of any specific restrictions on when they can take leave. The foundation doctor is required to book their leave at least 6 weeks in advance via the relevant Practice Manager.

Visa/Work permits /Leave to remain

The Trust will consider British /EEA nationals for appointment in the first instance. If the applicant is a non-resident of the United Kingdom or European Economic Union, they are required to have a valid work visa and leave to remain in the UK, which is renewed as required. The Trust is unable to employ or continue to employ the applicant/post holder if they require but do not have a valid work visa and/or leave to remain in the UK.

Accommodation

From August 2008 F1 doctors have been required to pay for Hospital accommodation. Single and married accommodation is available at Royal Bournemouth Hospital, though not guaranteed for successful applicants. Married accommodation is at a premium and for further information please contact Hotel Services Tel No: 01202 704478.