Welcome to KSS Deanery’s October bulletin for Surgery Recruitment in 2011.

This bulletin will provide you with regular recruitment updates and outline key adjustments to the recruitment process, whilst keeping you informed of the work we carry out.

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WEBSITE

The National Surgery website is now live...

www.surgeryrecruitment.nhs.uk

HOW TO APPLY

The National Project Steering Group has been working over the last 18 months to ensure that the process is centralised, simple, fair and transparent. Below is a summary of what will happen in 2011 with details available on the website – www.surgeryrecruitment.nhs.uk

- One application
- Applicants preference their 1st & 2nd choice Deanery – when applicants have submitted their application, these cannot change so we advise careful consideration and look at the competition ratios
- Applications are checked for eligibility and plagiarism by the National Recruitment Office against the National Person Specification
- If the Applicant is eligible they are guaranteed an interview at their 1st & 2nd choice Deaneries
• Applicants will be asked to sub-preference their theme and / or location through their Pathway account up until a National Cut-Off day (TBC).
• The interview process will be structured nationally
• All applicants will be scored and ranked using a national framework at the individual Deanery interview
• Offers will be made centrally according to rank then preference giving the applicant up to 2 results
• There is a National Clearing structure in place

HOW TO APPLY ONLINE
KSS have been working closely with Pathway (formally I:CAMS) to develop a recruitment system that supports a national recruitment process.

All applications can be made through the new Intrepid: Pathway system. Details and links to the Pathway online system will be advertised on the National Surgery website when available.

• Registration for the new system will open in Mid – November.
• Applications open: 3rd December 2010 at 10:00hrs
• Applications close: 17th December 2010 at 17:00hrs

The application window is fixed and it is advised that you complete your application in good time as late submissions will not be accepted once the window has closed.

Only applications submitted through Pathway will be considered.

UK-WIDE OFFERS SYSTEM 2011
It was agreed on 13 October by the Medical Programme Board (England) at the Department of Health that there will be a UK-wide offers system for Round 1 recruitment through the NHS Education Scotland (NES) Recruitment System. This means that locally run systems (Pathway, Konetic and GTI) will manage the application and interview stages and results will be fed to the NES system which will offer all training opportunities across all nations to candidates.

Applicants will be automatically registered on the NES system and will be provided with a log in and password which will be sent the email address provided on the application form in the local system.

For more information on the National Offers System please visit www.mmc.nhs.uk

INTERVIEW DATES AND LOCATIONS
Please read below the confirmed Interview dates for National Recruitment into Core Surgery.

All dates are provisional and may be subject to change

<table>
<thead>
<tr>
<th>Deanery</th>
<th>Interview Dates</th>
<th>Number of Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>South West Peninsula</td>
<td>10th – 14th January 2011</td>
<td>5</td>
</tr>
<tr>
<td>Mersey</td>
<td>10th – 14th January 2011</td>
<td>5</td>
</tr>
<tr>
<td>Kent Surrey and Sussex</td>
<td>11th – 14th January 2011</td>
<td>4</td>
</tr>
<tr>
<td>Severn</td>
<td>13th – 18th January 2011</td>
<td>4</td>
</tr>
</tbody>
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**PERSON SPECIFICATION**

The Person Specification describes the knowledge, skills and attributes that are required in order for a candidate to be successful in their application to a programme or training scheme.

The document is broken down into essential and desirable attributes, and usually states whether this will be extracted from the application form or from the interview and this is the only criteria against which applicants can be assessed.

The criteria must be specific, measurable and justifiable in relation to the job requirements and not be unnecessarily restrictive. The National Recruitment Campaign will be using the nationally agreed Person Specification for Core Surgery (CT1), which you can download from the website or view www.mmc.nhs.uk for more information.

The application form and interview structure works in harmony with the person specification.

**FURTHER INFORMATION & ENQUIRIES**

**Contacts:**
Visit the Contact Us area of the website for all enquiries, there is a 72hr response promise to all messages sent through the website:

http://www.surgeryrecruitment.nhs.uk/contact-us