Minutes of SAS Doctors Educational Representatives Meeting  
Friday September 11th 2009

Attending:  
Rosie Travell  Dorchester  
Karen Mounce  Bournemouth  
Roger Palmer  Hampshire PCT  
Tony Ward  Basingstoke  
Anisa Nazeer  Salisbury  
Debbie Craggs  Winchester  
Cynthia D’Sousa  Basingstoke  
John Stubbing  Deanery

Apologies Received from:  
Tim Battcock  Poole  
Ming Schrader  Dorset Healthcare

Introduction:  
John welcomed everyone and brief introductions were given. As Roger Palmer has not yet started as Associate Dean, JS continued in the chair.

New Associate Dean:  
Everyone was very pleased to welcome Roger Palmer as the New Associate Dean. His position is for three years initially. He will start in October with one session per week and from January he will have two sessions.

Trust SAS Tutors  
This is one of the developing issues for SAS doctors and there was alot of discussion on how to use this position to best support SAS doctors. The position is likened to a Clinical Tutor but for SAS doctors within the Trust. Most hospitals represented today have appointed their SAS Tutor including Basingstoke, Bournemouth, Hampshire Partnership Trust, Salisbury and Southampton, but not Winchester or West Dorset. In Winchester there was said to be no funding for an SAS Tutor.

Rosie listed her activities even though West Dorset still has no-one in post. These include, appraisal and job planning support, using and obtaining funding for Study Leave, supporting the Discretionary Point process, helping develop Personal Development Plans, linking with the BMA, attending regional meetings and supporting SAS doctors on issues relating to the New Contract.
Cynthia advised us that NACT (National Association for Clinical Tutors) were running a one day course on Training support for SAS Tutors on September 18th. Future courses are also planned.

This issue was felt to be so important to overall SAS development that room needed to be made available for it on the SAS doctor Study Day on October 9th.

JS was asked if he could disseminate his paper copy of his Clinical Tutor job plan to help others develop their own positions.

**New Contract Issues:**

Trusts are at different stages of contract implementation. Winchester and Hampshire Partnership Trust have nearly completed, Southampton and West Dorset are on short deadlines, but there were problems with Basingstoke, Bournemouth and Salisbury where things were either moving slowly or were stuck!

Winchester reported that CPD as a separate session was not being allocated to the doctors moving to the new contract. It was commented on that the NHSE publication Employing and Supporting Specialty Doctors; A guide to good Practice, specifically states on page 19, that Specialty Doctors “**should have at least one programmed activity per week to support continuing professional development**”. This must be taken separately to and in addition to SPA time for administration, and any other departmental responsibility including teaching if the teaching is part of departmental duties.

Southampton reported that their Contract Implementation Group was working on the basis, agreed at the LNC, that those on the new contract with a six session contract or more would be entitled to a full SPA for CPD per week. Those on a less than six session contract would be eligible to an SPA for CPD pro rata.

**Article 14 PMETB Applicants:**

There is an IOW SAS doctor who is currently doing top-up training in Anaesthetics in Southampton.

SHA funding for CPD should not be used to pay an SAS doctor during top-up training, as the doctor has to be in a proper training post (not-supernumery) and therefore will be paid. The salary from the previous post is freed up for the Trust to use to temporarily replace the doctor doing top-up training. However the SHA funding may be able to be used to support other expenses, including travel and accommodation and the extra Study Leave needs to support the PMETB requirements.

Cynthia pointed out that the BMA were running a series of half-day seminars on Article 14 applications this Autumn. The web-link for information for these events is [http://www.bma.org.uk/whats_on/PMETB09.jsp](http://www.bma.org.uk/whats_on/PMETB09.jsp).
SHA Funding for CPD:

Information on this has just been released this week. Some Trusts appear to have received their entire requests others have had their’s scaled down as bids exceeded the total sum available.

The committee was not certain whether the Deanery has retained a portion of the funding for central use and what the purpose of any retained funding is for. JS was asked to write to the Deanery to request this information.

Several Trusts have used part of their allocation to appoint an SAS Lead or Tutor. There is some concern at the Deanery that this is not good use of the funds, but if it can be demonstrated that using funds this way improves the effectiveness of the use of the rest of the funds, promotes more unfunded teaching and development and improves the espirit-de-corps of the SAS doctors in a Trust that should satisfy the Deanery.

Regional Study Day October 9th.

The next Regional SAS Doctor Study Day is on Friday October 9th 2009. This like the last two meetings will be held at Chilworth Manor.

I am pleased to be able to confirm that after some wavering PMETB will be presenting in the morning as originally planned.

The Trust reps felt the issue of the SAS Tutor was so important to develop and get right that a presentation and discussion on a plenary not workshop basis on the Study Day was essential.

Two of the four workshops now have facilitators and Mark Pugh, Director of Medical Education on the IOW has offered to facilitate another. JS has a couple of options for the final workshop facilitators.

All Trust reps will be invited to stay behind after the Study Dayfor a short discussion with Roger Palmer to cover important issues.

Any other Business

1. Optional and Discretionary points. Rosie requested copies of forms for these points as there is a lack of clarity on this in West Dorset.
2. JS will disseminate the list of Trust reps to each Trust rep with the minutes of this meeting.
Date of Next Meeting:

The next meeting was set for **Friday December 4th at 09.30 hours** at the Deanery in Otterbourne.

Meeting was closed at 11.35 hours.

John Stubbing  
Acting Associate Dean