**Job Description for Academic Foundation Programme**  
**GENERAL PRACTICE EDUCATION**  

**Host Trust**  
**PORTSMOUTH HOSPITALS NHS TRUST**

<table>
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<tr>
<th>DEPARTMENT</th>
<th>Centre for GP Education, Portsmouth.</th>
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<tbody>
<tr>
<td>COMMENCEMENT DATE</td>
<td>August, December, or April</td>
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| EDUCATIONAL SUPERVISOR NAME: | Dr Jonathan Lake, Associate Director GP Education, Portsmouth and SE Hants.  
Enquires: jonathan.lake@ports.nhs.uk |
| CLINICAL SUPERVISOR NAME: | To be confirmed: GP in Portsmouth area |
| ADMINISTRATIVE CONTACT NAME: | Carly Darwin  
Email: carly.darwin@ports.nhs.uk  
Tel: 02392 835150 |
| MAIN EDUCATIONAL OPPORTUNITIES | 1) Clinical experience in General Practice at high quality training practice, range of activities as other F2 posts in General Practice – 3 days per week.  
2) Experience in medical education including undergraduate/postgraduate/general practice and hospital training 2 days per week.  
   - Developing knowledge and experience within the framework of medical education  
   - Opportunity to undertake a small scale educational research project  
   - Learning research techniques appropriate to education  
   - Practical experience in designing educational sessions and programmes  
   - Exploration of the opportunities available in a career within medical education |
The F2 academic trainee in medical education will participate in relevant sessions being run by the R&D Support Unit and the Wellcome Trust Clinical Research Facility attended by F2 clinical academic trainees.

For example the following courses are run as half day sessions at Southampton General Hospital. Topics selected may include:

- Gaining an overview of the scope of clinical research
- Research methods and their appropriate application
- Sources of knowledge and knowledge management
- How to form research questions
- How to critically appraise research
- To master elementary statistics and understand their application to research
- To understand the sources of funding for research and financial management of research
- To understand the ethics of research, consent and confidentiality
- To understand how research is regulated and governed

The detailed programme will be agreed by trainee and academic educational supervisor.

**TIMETABLE**

An example of the potential Educationalist training timetable is provided below, though this may change depending on the teaching opportunities available:

<table>
<thead>
<tr>
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<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
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<tbody>
<tr>
<td><strong>am</strong></td>
<td>GP</td>
<td>GP</td>
<td>Medical Education</td>
<td>Medical Education</td>
<td>GP or academic teaching programme</td>
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<td><strong>pm</strong></td>
<td>GP</td>
<td>GP</td>
<td>Medical Education</td>
<td>Medical Education</td>
<td>GP</td>
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OUT OF HOURS / ON CALL:

<table>
<thead>
<tr>
<th>Hours Worked</th>
<th>Work Pattern:</th>
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<tr>
<td>37.5</td>
<td>No fixed on-call, though opportunity to observe GP out-of-hours care if desired</td>
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<tr>
<th>Planned changes</th>
<th>Funded</th>
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<tbody>
<tr>
<td>None</td>
<td>General Practice F2.</td>
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Further Details
This post will combine 3 days per week in General practice and 2 days per week in Medical Education.

Introduction

Medical Education has developed considerably over the past decade and is now recognised as a sub-specialty in its own right. Doctors working within medical education are now frequently gaining postgraduate qualifications in education from certificate to doctorate level. This attachment will provide F2 doctors with an opportunity to experience and explore this exciting branch of medicine. It is suitable for anyone who thinks they may wish to be involved in academic medicine and education during their career or simply find out more about learning and teaching.

The aims of the post are;
1) To gain a broad experience of general practice in line with the aims of all F2 GP placements.
2) To carry out a small scale enquiry related to an aspect of medical education
3) To begin to study and understand basic theory around education and professional development
4) To have direct experience of small and large group teaching
5) To develop an understanding of the structure and management of postgraduate medical education.
6) To understand the various career options available within medical education

The detailed timetable will be planned individually depending upon the interests of the doctor involved and the opportunities available during each 4 month placement. Examples of the types of options available include;
- Working as an Assistant GP Course Organiser/GP Tutor or Junior Clinical Tutor including taking responsibility for a specific educational event – this might be a workshop at a ‘Target’ event for GPs, or a session of the F2’s core curriculum training.
- Attending key meetings such as the Deanery Annual Conference or the General Practice Education Committee.
- Shadowing lead educators eg Associate Directors or Directors of Medical Education.
- Teaching medical students in various locations through the Deanery.

All placements will include a small-scale research project which will involve investigating an aspect of medical education, literature review and the production of a final report. In the past these reports have resulted in publication in peer-reviewed educational journals.