SPECIALTY TRAINING PROGRAMME IN OTOLARYNGOLOGY
PROGRAMME IN WESSEX DEANERY

This is a 6 year training programme in Otolaryngology Head and Neck Surgery at ST3-ST8 level aimed at doctors who can demonstrate the essential competencies to enter this level of training. The programme is designed to support training for a CCT in Otolaryngology.

The programme is based in hospitals in the Wessex Deanery including:

<table>
<thead>
<tr>
<th>HOSPITAL</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Poole Hospital</td>
<td>Poole</td>
</tr>
<tr>
<td>Queen Alexandra Hospital</td>
<td>Portsmouth</td>
</tr>
<tr>
<td>Salisbury District Hospital</td>
<td>Salisbury</td>
</tr>
<tr>
<td>Southampton General Hospital</td>
<td>Southampton</td>
</tr>
<tr>
<td>Royal South Hants Hospital</td>
<td>Southampton</td>
</tr>
<tr>
<td>Royal Hampshire County Hospital</td>
<td>Winchester</td>
</tr>
</tbody>
</table>

Wessex Deanery is a relatively small deanery with a defined geographical area which does lead to there being a single unit of application. In the majority of cases successful candidates rotate through all the units with Poole and Salisbury receiving the early years trainees, and SUHT and Portsmouth receiving the more senior trainees. Future placements will be based, as normal, on individual training and educational needs. Please note that applications are to the Wessex Deanery as a whole. This may mean that you may be allocated to any geographic location within the Wessex Deanery depending on training needs.

The Wessex Deanery covers a geographical area from Basingstoke in North Hampshire to Dorchester in West Dorset and the Isle of Wight to the South; in addition some programmes rotate to Jersey and Chichester in West Sussex. This is a spread of approximately 65 miles North to South and 76 miles East to West. The Wessex Deanery serves a population of around 2.8 million people.

The Wessex Deanery is part of NHS Education South Central within South Central Strategic Health Authority which covers Berkshire, Buckinghamshire, Oxfordshire in the north (under Oxford Deanery) and Hampshire and Isle of Wight. In addition, Wessex Deanery provides training programmes within Dorset and South Wiltshire under a formal agreement with the South West Strategic Health Authority. The Wessex Deanery is responsible for the training of some 2,500 trainees.
Rotation Information – please insert relevant information

1. **Southampton University Hospitals Trust (SUHT):** large teaching hospital with inpatients and theatres on the Southampton General Hospital site and outpatients on the Royal South Hants site. Trainees may undertake some sessions at the Royal Hampshire County Hospital in Winchester. Four trainees are allocated undertaking all subspecialty interests: Otology (including Neuro-otology, Cochlear implantation), Rhinology, Head & Neck Surgery and Paediatrics. The Wessex Neurosurgery Centre is based at SGH in Southampton. The ISVR is based on the university site and is the base for the South of England Cochlear Implant Centre.

**Consultants:** Mr C Randall, Mr P Harries, Mr T Mitchell, Mr W Hellier, Mr N Patel, Mr S Nair and Mrs A Burgess. (Mr Nair and Mrs Burgess split site between Winchester and SUHT)

2. **Queen Alexandra Hospital Portsmouth:** large teaching hospital. Three trainees are allocated undertaking Otology, Rhinology, Head & Neck and Paediatric attachments. There are strong links with the Royal Navy and Haslar Hospital and the Hyperbaric unit is based there.

**Consultants:** Miss A Davis, Mr G Madden, Mr M Pringle, Mr E Nilssen, Mr S Caldera, Mr R Puxeddo, Mr J Buckland.

3. **Poole Hospital:** provides an ENT service to Poole and Bournemouth Hospitals. Two trainees are allocated there undertaking general Otology, Rhinology, Head & Neck and Paediatrics.

**Consultants:** Mr S Rhys-Williams, Mr G John, Mr H Cox, Mr P Scott, Mrs E King.

4. **Salisbury Hospital:** One trainee is allocated and undertakes general Otology, Rhinology, benign Head & Neck and Paediatrics.

The Spire Cleft Palate unit, the Regional Burns and Plastic Surgery unit and Regional Spinal injury unit are all based in Salisbury. This makes it a unique district general hospital.

**Consultants:** Mr M Brockbank, Miss M Collins (Programme Director for ENT), Mr S Dennis.

- The programme is divided into twelve month posts rotating at the beginning of August each year.
Study and Training

The primary aim of all posts in the training programme is to provide a broad experience to the generality of ENT and the subspecialist areas and there is a region wide syllabus and minimum standards of education agreed by all Trusts within the rotation.

The Deanery is committed to developing postgraduate training programmes as laid down by PMETB, Colleges and Faculties and by COPMED - the Postgraduate Deans Network. At local level college/specialty tutors work with the Programme Director and Directors of Medical Education in supervising these programmes. Trainees will be expected to take part in these programmes (including audit) and to attend meetings with their nominated educational supervisor.

All posts within the training programme are recognised for postgraduate training by the Postgraduate Medical Education Training Board (PMETB) in accordance with their standards for training.

Study leave is granted in accordance with Deanery/Trust policy and are subject to the maintenance of the service.

All posts have a service element and the following covers the majority of duties. There will be minor variations in different hospitals but the list is aimed at covering the majority of duties:

1. Supervise, monitor and assist the House Officer (F1 & F2) in the day-to-day management of in-patients in posts with an attached F1 or F2.
2. Liaise between nurses, F1 and F2 Doctors, CST Doctors, patients, relatives and senior medical staff.
3. Attend and participate in ward rounds as timetabled.
4. Attend Operating Theatre and Outpatient clinics as timetabled and in accordance with the Gold Guide.
5. Take part in rostered emergency work. SUHT, Salisbury and Winchester are part of a regional network for out of hours work.
6. Supervise, monitor and assist CST Year 1 & 2 Doctors in the management of in-patients and emergencies in posts with an attached CST.
7. Study for higher examination and maintain continued professional development.
8. Attend weekly educational and multidisciplinary sessions.
9. Undertake audit at various times throughout the rotations.
10. Teach medical students as directed.
11. Co-operate with members of the personnel department when monitoring hours of work and other personnel issues.
12. Attend induction in each hospital or new department
13. Comply with all local policies including dress code, annual and study leave

**Trust Generic/Specialty Information – please insert relevant information**

- Short paragraph on the department for each Trust – how many beds, facilities and education.
- 100% success in Intercollegiate Exam in last 10 years.
- Timetable information – available on application

**Curriculum and Teaching programme – please insert relevant information**

- Otology, Rhinology, Head & Neck surgery, Paediatrics.
- Lateral and anterior skull base in conjunction with neurosurgery
- Cochlear implantation (SUHT) and BAHA surgery programme (Salisbury & Portsmouth)
- Specialised MDTs
- Training allied to curriculum as set out on the ISCP.

**Teaching – please insert relevant information**

- Temporal Bone dissection and anatomy sessions as part of Regional study days.
- Regional Study Programme: 1 day per month, rotated through all 4 hospitals and including Basingstoke (South Thames Deanery).
- Programme Research Director
- Local lunchtime tutorial teaching, X-Ray and Pathology meetings and Journal Clubs
- Post CCT Fellow – Winchester & SUHT
- Successful Advanced Sinus Surgery Course in Winchester (5th year) and Intercollegiate Exam Revision Course in Salisbury (2nd year)
- Successful deanery led NESC courses programme including leadership, management and medical education Fellowship programme.

**Main Conditions of Service**

The posts are whole-time and the appointments are subject to:

1. The Terms and Conditions of Service (TCS) for Hospital Medical and Dental Staff (England and Wales)
2. Satisfactory registration with the General Medical Council
3. Medical Fitness – You may be required to undergo a medical examination and chest x-ray. Potential applicants should be aware of the Department of Health and GMC/GDC requirements with regards to HIV/AIDS and
Hepatitis viruses. Candidates must be immune to Hepatitis B. You will be required to provide, in advance of appointment, evidence of immunity or have a local blood test (as deemed necessary by the Occupational Health Department).

4. Right to work in the UK
5. Criminal Records Check/POCA check carried out by the Trust Medical HR department.
6. Pre-employment checks carried out by the Trust Medical HR department.

**Hours**

Your duty hours will be between 40 and 48 hours per week (part-time staff pro rata) depending upon the pattern of work offered by the employer, which should be in accordance with paragraph 20 of the TCS. This may include work in the evenings, at night and weekends. The TCS may be viewed at [insert Deanery link and/or] http://www.nhsemployers.org/pay-conditions/pay-conditions-467.cfm

All posts on the rotation are working towards compliance with the European Working Time Directive regulations.

**Pay**

You should be paid monthly at the rates set out in the national terms and conditions of service for hospital medical and dental staff and doctors in public health medicine and the community health service (England and Wales), “the TCS”, as amended from time to time. The payscales are reviewed annually. Current rates of pay may be viewed at [insert Deanery link and/or] http://www.nhsemployers.org/pay-conditions/pay-conditions-2339.cfm. Part-time posts will be paid pro-rata.

**Pay supplement**

Depending upon the working pattern and hours of duty you are contracted to undertake by the employer you should be paid a monthly additional pay supplement at the rates set out in paragraph 22 of the TCS. The current payscales may be viewed at http://www.nhsemployers.org/pay-conditions/pay-conditions-2339.cfm The pay supplement is not reckonable for NHS pension purposes. The pay supplement will be determined by the employer and should be made clear in their offer of employment and subject to monitoring.

**Pension**

You will be entitled to join or continue as a member of the NHS Pension Scheme, subject to its terms and rules, which may be amended from time to time. Further information can be viewed at http://www.nhspa.gov.uk/nhspa_site/index.htm
Annual leave

Your entitlement to annual leave will be five or six weeks per annum depending upon your previous service/incremental point, as set out in paragraphs 205 – 206 of the TCS.

The TCS may be viewed at http://www.nhsemployers.org/pay-conditions/pay-conditions-467.cfm

Sick pay

Entitlements are outlined in paragraphs 255-240 of the TCS.

Notice

You will be required to give your employer and entitled to receive from them notice in accordance with paragraphs 195 – 196 of the TCS.

Study leave

The employer is expected to offer study leave in accordance with paragraphs 250 – 254 of the TCS. Local policy and procedure will be explained at your induction.

Travel expenses

The employer is expected to offer travel expenses in accordance with paragraphs 277 – 308 of the TCS for journeys incurred in performing your duties. Local policy and procedure will be explained at induction.

Subsistence expenses

The employer is expected to offer subsistence expenses in accordance with paragraph 311 of the TCS. Local policy and procedure will be explained at induction.

Relocation expenses

The employer will have a local policy for relocation expenses based on paragraphs 314 – 315 of the TCS and national guidance at http://www.nhsemployers.org/pay-conditions/pay-conditions-467.cfm. You are advised to check eligibility and confirm any entitlement with the employer before incurring any expenditure. In addition to local policy there is Deanery guidance which can be viewed on www.nesc.nhs.uk

Pre-employment checks

NESC
All NHS employers are required to undertake pre-employment checks. The employer will confirm their local arrangements expected to be in line with national guidance at [http://www.nhsemployers.org/primary/primary-3524.cfm](http://www.nhsemployers.org/primary/primary-3524.cfm)

**Professional registration**

It will be a requirement of employment that you have professional registration with the GMC for the duration of your employment.

**Health and safety**

All employers have a duty to protect their workers from harm. You will be advised by the employer of local policies and procedures intended to protect your health and safety and to comply with these.

**Disciplinary and grievance procedures**

The employer will have local policies and procedures for dealing with any disciplinary concerns or grievances you may have. They will advise you how to access these, not later than eight weeks after commencement of employment.

**Educational supervisor**

The employer will confirm your supervisor on commencement.

**General information**

The Deanery’s management of Specialty Training programmes, including issues such as taking time out of programme and dealing with concerns or complaints, is available at [www.nesc.nhs.uk](http://www.nesc.nhs.uk) and in the national ‘Gold guide’ to Specialty Training at [http://www.mmc.nhs.uk/](http://www.mmc.nhs.uk/)