SPECIALTY TRAINING PROGRAMME IN ACUTE INTERNAL MEDICINE / GENERAL MEDICINE IN WESSEX DEANERY

This is a 5 year training programme (ST3-ST7) leading to the award of dual CCT in Acute Internal Medicine and General Internal Medicine. Trainees wishing to undertake single accreditation in Acute Internal Medicine will usually be able to attain the CCT within 4 years from ST3 level.

The programme is based in hospitals in the Wessex Deanery including:

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<tr>
<th>HOSPITAL</th>
<th>LOCATION</th>
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<tbody>
<tr>
<td>North Hampshire Hospital</td>
<td>Basingstoke</td>
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<tr>
<td>The Royal Bournemouth Hospital</td>
<td>Bournemouth</td>
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<td>St Mary’s Hospital</td>
<td>Isle of Wight</td>
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<td>Poole Hospital</td>
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<td>Queen Alexandra Hospital</td>
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<td>Salisbury District Hospital</td>
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<td>Southampton General Hospital</td>
<td>Southampton</td>
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<tr>
<td>Royal Hampshire County Hospital</td>
<td>Winchester</td>
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Wessex Deanery is a relatively small deanery with a defined geographical area which does lead to there being a single unit of application. Please note that applications are to the Wessex Deanery as a whole. This may mean that you may be allocated to any of the hospitals listed above for at least 1 year of the programme.

The Wessex Deanery is part of NHS Education South Central within South Central Strategic Health Authority which covers Berkshire, Buckinghamshire, Oxfordshire in the north (under Oxford Deanery) and Hampshire and Isle of Wight. In addition, Wessex Deanery provides training programmes within Dorset and South Wiltshire under a formal agreement with the South West Strategic Health Authority. The Wessex Deanery is responsible for the training of some 2,500 trainees.

Rotation Information

- Trainees will usually rotate between posts at 4 or 6 month intervals; however most trainees will undertake at least two consecutive posts in a single hospital to reduce the number of moves during the 4 year programme.

Study and Training
The primary aim of all posts is the training programme developed and there is a region wide syllabus and minimum standards of education agreed by all Trusts within the rotation.

The Deanery is committed to developing postgraduate training programmes as laid down by PMETB, Colleges and Faculties and by COPMED - the Postgraduate Deans Network. At local level college/specialty tutors work with the Programme Director and Directors of Medical Education in supervising these programmes. Trainees will be expected to take part in these programmes (including audit) and to attend meetings with their nominated educational supervisor.

All posts within the training programme are recognised for postgraduate training by the Postgraduate Medical Education Training Board (PMETB) in accordance with their standards for training.

Study leave is granted in accordance with Deanery/Trust policy and are subject to the maintenance of the service.

All posts have a service element and the following covers the majority of duties. There will be minor variations in different hospitals but the list is aimed at covering the majority of duties:

1. Supervise, monitor and assist the House Officer (F1) in the day-to-day management of in-patients in posts with an attached F1.
2. Liaise between nurses, F1 and F2 Doctors, patients, relatives and senior medical staff.
3. Attend and participate in ward rounds as timetabled.
4. Attend outpatient clinics.
5. Take part in rostered emergency work.
6. Dictate discharge summaries.
7. Study for higher examination and maintain continued professional development.
8. Attend weekly educational and multidisciplinary sessions.
9. Undertake audit at various times throughout the rotations.
10. Teach medical students as directed.
11. Co-operate with members of the personnel department when monitoring hours of work and other personnel issues.
12. Attend induction in each hospital or new department.
13. Comply with all local policies including dress code, annual and study leave.

Trust/Specialty Information
Southampton University Hospitals NHS Trust
   Acute Medical Unit (3 posts)
   Intensive Care Unit (2 posts)

Royal Hampshire County Hospital, Winchester
   Respiratory / General Medicine (1 post)
   Cardiology / Elderly Care / General Medicine (1 post)
   Acute Medical Unit (1 post)

Salisbury District Hospital
   Respiratory / General Medicine (1 post)
   Elderly Care / General Medicine (1 post)

Bournemouth General Hospital
   Acute medical Unit (2 posts)
   Gastroenterology / General Medicine (1 post)

Poole General Hospital
   Acute Medical Unit (1 post)

St Mary’s Hospital, Isle of Wight
   Elderly Care / General Medicine (1 post)
   Cardiology / General Medicine (1 post)
   Respiratory / General Medicine (1 post)

Queen Alexandra Hospital, Portsmouth
   Acute Medical Unit (3 posts)
   Intensive care Unit (2 posts)

North Hampshire Hospital, Basingstoke
Elderly Care / Stroke / General Medicine (1 post)

Gastroenterology (1 post)

Curriculum

- Trainees will undertake at least 12 months of their programme in an Acute Medical Unit, supervised by one or more consultants specializing in Acute Medicine.
- Trainees will spend a minimum of 18 months of their programme in specialities relevant to Acute Medicine, including at least 4 months in each of cardiology, respiratory and elderly care; trainees undertaking dual accreditation in General Internal Medicine will undertake an additional 1 year in general medical posts during their programme.
- Most trainees will undertake a period of 6 months of training in Critical Care.
- The Acute Medicine curriculum requires that all trainees attain an additional skill or qualification in order to attain level 3 competency. In the past some trainees have been able to acquire skills in echocardiography and diagnostic upper GI endoscopy; however it should be noted that it is not possible for all trainees to undertake training in a practical procedure. Trainees are encouraged to seek additional training in medical education or management as an alternative to a practical procedure.

Teaching

- A regional teaching programme in General (Internal) Medicine is provided in Portsmouth, Dorset and Southampton; trainees are expected to attend sessions organized in each of these areas when attached to their respective hospitals.
- Acute Medicine Specific regional training are arranged on a regular basis, in addition to which trainees are encouraged to attend the Wessex Physicians Club meeting, Society for Acute Medicine meetings and Regional RCP updates in Medicine.

Main Conditions of Service

The posts are whole-time and the appointments are subject to:

1. The Terms and Conditions of Service (TCS) for Hospital Medical and Dental Staff (England and Wales)
2. Satisfactory registration with the General Medical Council
3. Medical Fitness – You may be required to undergo a medical examination and chest x-ray. Potential applicants should be aware of the Department
of Health and GMC/GDC requirements with regards to HIV/AIDS and Hepatitis viruses. Candidates must be immune to Hepatitis B. You will be required to provide, in advance of appointment, evidence of immunity or have a local blood test (as deemed necessary by the Occupational Health Department)

4. Right to work in the UK

5. Criminal Records Check/POCA check carried out by the Trust Medical HR department.

6. Pre-employment checks carried out by the Trust Medical HR department.

**Hours**

Your duty hours will be between 40 and 56 hours per week (part-time staff pro rata) depending upon the pattern of work offered by the employer, which should be in accordance with paragraph 20 of the TCS. This may include work in the evenings, at night and weekends. The TCS may be viewed at [insert Deanery link and/or] http://www.nhsemployers.org/pay-conditions/pay-conditions-467.cfm

All posts on the rotation are working towards compliance with the European Working Time Directive regulations.

**Pay**

You should be paid monthly at the rates set out in the national terms and conditions of service for hospital medical and dental staff and doctors in public health medicine and the community health service (England and Wales), “the TCS”, as amended from time to time. The payscales are reviewed annually. Current rates of pay may be viewed at [insert Deanery link and/or] http://www.nhsemployers.org/pay-conditions/pay-conditions-2339.cfm. Part-time posts will be paid pro-rata.

**Pay supplement**

Depending upon the working pattern and hours of duty you are contracted to undertake by the employer you should be paid a monthly additional pay supplement at the rates set out in paragraph 22 of the TCS. The current payscales may be viewed at http://www.nhsemployers.org/pay-conditions/pay-conditions-2339.cfm The pay supplement is not reckonable for NHS pension purposes. The pay supplement will be determined by the employer and should be made clear in their offer of employment and subject to monitoring.

**Pension**

You will be entitled to join or continue as a member of the NHS Pension Scheme, subject to its terms and rules, which may be amended from time to time. Further information can be viewed at http://www.nhsa.gov.uk/nhsa_site/index.htm
Annual leave

Your entitlement to annual leave will be five or six weeks per annum depending upon your previous service/incremental point, as set out in paragraphs 205 – 206 of the TCS.

The TCS may be viewed at http://www.nhsemployers.org/pay-conditions/pay-conditions-467.cfm

Sick pay

Entitlements are outlined in paragraphs 255-240 of the TCS.

Notice

You will be required to give your employer and entitled to receive from them notice in accordance with paragraphs 195 – 196 of the TCS.

Study leave

The employer is expected to offer study leave in accordance with paragraphs 250 – 254 of the TCS. Local policy and procedure will be explained at your induction.

Travel expenses

The employer is expected to offer travel expenses in accordance with paragraphs 277 – 308 of the TCS for journeys incurred in performing your duties. Local policy and procedure will be explained at induction.

Subsistence expenses

The employer is expected to offer subsistence expenses in accordance with paragraph 311 of the TCS. Local policy and procedure will be explained at induction.

Relocation expenses

The employer will have a local policy for relocation expenses based on paragraphs 314 – 315 of the TCS and national guidance at http://www.nhsemployers.org/pay-conditions/pay-conditions-467.cfm. You are advised to check eligibility and confirm any entitlement with the employer before incurring any expenditure. In addition to local policy there is Deanery guidance which can be viewed on www.nesc.nhs.uk
Pre-employment checks

All NHS employers are required to undertake pre-employment checks. The employer will confirm their local arrangements expected to be in line with national guidance at http://www.nhsemployers.org/primary/primary-3524.cfm

Professional registration

It will be a requirement of employment that you have professional registration with the GMC for the duration of your employment.

Health and safety

All employers have a duty to protect their workers from harm. You will be advised by the employer of local policies and procedures intended to protect your health and safety and to comply with these.

Disciplinary and grievance procedures

The employer will have local policies and procedures for dealing with any disciplinary concerns or grievances you may have. They will advise you how to access these, not later than eight weeks after commencement of employment.

Educational supervisor

The employer will confirm your supervisor on commencement.

General information

The Deanery’s management of Specialty Training programmes, including issues such as taking time out of programme and dealing with concerns or complaints, is available at www.nesc.nhs.uk and in the national ‘Gold guide’ to Specialty Training at http://www.mmc.nhs.uk/