Oxford Deanery Quality Management Process

PMETB Quality Framework

The PMETB is the official regulator of Postgraduate Medical Training in the UK.
The PMETB requires Deaneries to demonstrate their own robust Quality Management processes against the PMETB standards.

PMETB Quality Domains

- Patient safety
- Quality assurance, review and evaluation
- Equality, diversity and opportunity
- Recruitment, selection and appointment
- Delivery of curriculum including assessment
- Support and development of trainees, trainers and local faculty
- Management of education and training
- Educational resources and capacity
- Outcomes

Lay Assessors

During 2008 the Deanery recruited a panel of 15 lay assessors. Lay assessors bring externality and an important non medical perspective to deanery processes. They are members of Selection panels, ARCP panels, Appeal panels and School Boards.
- Lay assessors help focus the Deanery’s attention on matters which concern members of the public.
- They enhance the accountability of doctors by questioning the assumptions which a predominantly professional body might otherwise make.
- Those appointed come from a variety of senior professional backgrounds.

Principles

Oxford Deanery has invested responsibility for Quality Management in the Heads of School, who will present an annual report to a Deanery Approval Committee for approval of the programmes.
The annual reports will triangulate evidence from multiple sources. These will include trust reports produced by Directors of Medical Education, and specialty reports produced by Programme Directors and Specialty Tutors. The PMETB Trainee Survey analysis, together with the PMETB Trainer Survey, and also local Deanery School Surveys, will underpin all the reports.

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Deanery Approval Committee

Heads of School will present their reports to a Deanery Approval Committee with recommendations for approval or conditional approval. The committee will include Trainee, Lay Representative and Royal College representation, as well as peer assessment by representatives of the other schools in the Deanery. The committee decision will use the traffic light system based on the PMETB grades, and approval in the pilot process will be for one year, but in subsequent years will be up to a maximum of three years.
The Committee Chairman will notify Heads of School together with Medical Directors in Trusts of the decisions and any conditional recommendations, with copies to the Postgraduate Dean and Directors of Medical Education.