Getting started:

1. If you wish to use the University Libraries you will need to have an up-to-date Smartcard (student ID card), this acts as your library card. For further information about the ID studio, and to download a Smartcard application form please go to: www.southampton.ac.uk/bcs/idstudio/index.html

2. You will need to create your University computing account (also called your Institutional Login) to access your University email account, the Virtual Learning Environment (VLE) called Blackboard (if your course is using it) and electronic library resources (eBooks, E-journals and databases).

To create your computing account you will need your student number, once you have this go to the 'subscribe' page at: www.subscribe.iss.soton.ac.uk/subscribe.html, select 'Create your University computing account' and complete the online form.

Please note: we are phasing-out the need for an Athens to access the electronic library resources at the University of Southampton; if you try to access a University Library resource which still has an Athens login link:
1. continue to follow this link but then select the Alternative login link,
2. then type Southampton into the Quick search box,
3. then select University of Southampton,
4. followed by Go to the University of Southampton login page,
5. next login with your Institutional login.
Useful links:

- University of Southampton Libraries nursing or midwifery subject information: [www.southampton.ac.uk/library/subjects/sonm/index.html](http://www.southampton.ac.uk/library/subjects/sonm/index.html)

- University email account: [www.outlook.soton.ac.uk](http://www.outlook.soton.ac.uk)

- Blackboard: [www.blackboard.soton.ac.uk](http://www.blackboard.soton.ac.uk)
Where to find the libraries:

The University has a Library on each of the University’s six campuses.

For up-to-date information regarding contact details, maps and opening hours for all site libraries go to: [www.southampton.ac.uk/library/about/index.html](http://www.southampton.ac.uk/library/about/index.html)

The **Hartley Library** is the main University Library situated on the Highfield Campus: [www.southampton.ac.uk/library/about/hl/index.html](http://www.southampton.ac.uk/library/about/hl/index.html)

The **Health Services Library** is located in the South Academic Block at Southampton General Hospital: [www.southampton.ac.uk/library/about/hsl/index.html](http://www.southampton.ac.uk/library/about/hsl/index.html)

Contact details for library staff who support nursing and midwifery:

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>General enquiries</td>
<td>University of Southampton Library</td>
<td>External: 023 8059 2151 Internal: 22151</td>
<td><a href="mailto:sohsenqs@soton.ac.uk">sohsenqs@soton.ac.uk</a></td>
</tr>
<tr>
<td>Susan Dawson</td>
<td>Hartley Library&lt;br&gt;Monday-Thursday 09:00-17:00</td>
<td></td>
<td><a href="mailto:S.M.Dawson@soton.ac.uk">S.M.Dawson@soton.ac.uk</a></td>
</tr>
<tr>
<td>Vicky Fenerty</td>
<td>Hartley Library&lt;br&gt;Monday-Thursday 09:30-14:30 (S.C.C. school terms only)</td>
<td></td>
<td><a href="mailto:V.J.Fenerty@soton.ac.uk">V.J.Fenerty@soton.ac.uk</a></td>
</tr>
<tr>
<td>Paula Sands</td>
<td>Education Centre, St. Mary's Hospital, Portsmouth&lt;br&gt;Monday-Thursday 09:00-17:00</td>
<td>External: 023 9228 6000 Ext. 4855 Internal: 4855</td>
<td><a href="mailto:P.Sands@soton.ac.uk">P.Sands@soton.ac.uk</a></td>
</tr>
<tr>
<td>Madeline Mckenna</td>
<td>Health Services Library&lt;br&gt;Wednesday 09:30-17:30, Thursday-Friday 09:00-17:00</td>
<td>External: 023 8079 6563 Internal: 6563</td>
<td><a href="mailto:M.Mckenna@soton.ac.uk">M.Mckenna@soton.ac.uk</a></td>
</tr>
</tbody>
</table>
How to find books:

1. To check to see if the book you need is available in the University of Southampton Libraries you will need to use the online library catalogue WebCat [www-lib.soton.ac.uk/]

   If you login to WebCat with your User ID (number on your Smartcard) and PIN* you can renew and reserve books remotely, as well as follow links to electronic books and journals (although you will still need your University computer login or University Athens to access E-journals and eBooks off-campus). *You will need to ask at a University Library, Reception, Loans or Enquiry desks to obtain your WebCat PIN.

   A WebCat tutorial can be found at: [www.southampton.ac.uk/library/infoskills/webcat/index.html]

2. If you are working in Hampshire, Dorset, Wiltshire or elsewhere in the South West you can check the library catalogue, South West Information Management System, know as SWIMS [www.swims.nhs.uk/] for holdings at your local NHS Library.
Useful Websites:

**NHS Evidence** [www.evidence.nhs.uk](http://www.evidence.nhs.uk) is a key resource for quality information for all people working and studying in the NHS.

**NHS Evidence Specialist Collections** [www.library.nhs.uk/specialistcollections/](http://www.library.nhs.uk/specialistcollections/) are a good place to start. Either select the name of a collection to go straight in to it, or tick the boxes to choose which collections to search using the search box.

**Intute**: Internet resources for health and life sciences: [www.intute.ac.uk/healthandlifesciences](http://www.intute.ac.uk/healthandlifesciences), quality assessed Web resources for education and research in the health field.
Resources for finding journal articles:

If you want to trace journal articles on a particular subject to support your coursework, you will need to use a bibliographic database. Some bibliographic databases give you access to the full-text of the article, whilst others will only give you the article details. Increasingly journals are available electronically, rather than in print in the library, further details to follow.

Internurse www.internurse.com is an example of a full-text bibliographic database that you can access from any Internet connection. Select the Athens sign in link then follow the instructions as described on the bottom of page 2. The advantage of Internurse is that you are guaranteed to get the full article straightaway, the disadvantage is that it is a small database only covering a small selection of nursing journals.

For further information about Internurse please see: www.southampton.ac.uk/library/subjects/sonm/dbinternurse.html

NHS Evidence www.evidence.nhs.uk
Other bibliographic databases, such as the British Nursing Index, CINAHL and Medline, can be accessed via NHS Evidence with an NHS Athens username. Follow the link to Conduct a Specialist Search followed by Search Specialist Databases (HDAS); although you’re not guaranteed access to the full article many are available.

University of Southampton Library www.southampton.ac.uk/library/subjects/index.html
The University will offer access to some bibliographic databases that aren’t available via the NHS, such as the Applied Social Sciences Index & Abstracts (ASSIA). The link above will guide you to other resources available by subject; you will need your Institutional login to access these.
The British Nursing Index, **BNI**, can be accessed from any Internet connection with your NHS Athens from [www.evidence.nhs.uk](http://www.evidence.nhs.uk), follow the link to **Conduct a Specialist Search** followed by **Search Specialist Databases (HDAS)**. BNI is produced by the Royal College of Nursing and Bournemouth University. It indexes articles in the more popular nursing and midwifery journals produced in the UK, from 1985 onwards. It covers all aspects of nursing, midwifery and community healthcare and includes some references from the medical literature.

Once you’ve completed your search, you will produce a list that looks something like this:

So what do you do with the list? Please see the next page.
Tracing journal articles from a list of references:

The most important detail you need when you are tracing a journal article is the journal name. On the list below the journal name is listed as the source, but it may be listed as citation.

<table>
<thead>
<tr>
<th>Result 1:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Author:</strong> Henderson, R.</td>
</tr>
<tr>
<td><strong>Title:</strong> Why are student midwives afraid to question practice?</td>
</tr>
<tr>
<td><strong>Source:</strong> Br J Midwifery. 2008 Jan; 16(1), pgs. 40.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Result 2:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Author:</strong> Carmwell, R; Baker, G; Bellis, M.</td>
</tr>
<tr>
<td><strong>Title:</strong> Managerial perceptions of mentor, lecturer-practitioner and link tutor roles.</td>
</tr>
<tr>
<td><strong>Source:</strong> Nurse Education Today. 2007 Nov; 27(8), pgs. 505-52.</td>
</tr>
</tbody>
</table>

So, the first journal article in the list above comes from the **Br J Midwifery** (or British Journal of Midwifery).

- As a University student you may wish to see if the journal is available either electronically or in print at the University. To check this you’ll need to use our journal catalogue called TDNet www.tdnet.com/soton

Please note: We recommend that you set-up the Virtual Private Network (VPN) on your computer at home to use TDNet off-campus.

Details about the VPN can be found at: [www.southampton.ac.uk/isolutions/computing/net/vpn/](http://www.southampton.ac.uk/isolutions/computing/net/vpn/)

A TDNet handout can be found at: [www.southampton.ac.uk/library/subjects/sonm/forfurtherhelp.html](http://www.southampton.ac.uk/library/subjects/sonm/forfurtherhelp.html)
• If you are also employed by the NHS you can check the journals held, electronically or in print, by your local NHS Library; please contact your nearest NHS Library for the latest details on how to do this.

• Most NHS Libraries offer an Inter-Library Loan (ILL) service, where they’ll obtain photocopies of articles not available electronically for you. Please contact your local NHS Library for details about this.

If you’re not sure where to find your local NHS Library please use the Health Library & Information Services Directory at: www.hlisd.org/index.aspx

Type your work location in the search box (top-right corner).
Electronic books:

Electronic books, or eBooks, are generally electronic forms of printed books. They may be reference works, textbooks or any other form of book and, like electronic journals, often have added functionality over their print equivalents (for example you can search for a subject across many eBooks in one collection).

You can link to our full range of eBooks at: www.southampton.ac.uk/library/resources/ebooks.html
Follow the off-campus links to login at home.

Our main collections to support the School of Health Sciences’ reading list material are MyiLibrary and NetLibrary.

MyiLibrary:

NetLibrary:

Further information about health related eBooks can be found at: www.southampton.ac.uk/library/subjects/sonm/ebooks.html