Team Based Quality Improvement Fellowships 2017/18

Please read this information fully before submitting your application
Application deadline: 10am Monday 2 October 2017

This is the fourth year that Health Education England (Wessex) and the Thames Valley and Wessex Leadership Academy have offered Team Based Quality Improvement Fellowships.

**Aim of the Fellowship:** The aim of the Fellowship is to support teams to work together to improve the services they provide. The Fellowships have a dual focus - one part is the development of the team; and the other part is learning quality improvement methods relevant to a project, and being supported to deliver a project.

**Who can apply:** Any existing team or network which provides NHS services in the geographical area covered by Health Education England (Wessex) (Hampshire, Isle of Wight; Dorset and South Wiltshire) is eligible to apply.

Team’s will need to demonstrate that they have support from an Executive Director in their employing organisation or network where the project will take place to participate in this Fellowship, alongside support of their line manager (or equivalent). Commitment to working and learning as a team is also required.

**Programme Duration:** Each member of the team awarded a Fellowship (up to eight members per team) will participate in a development programme which lasts for 12 months and will also be given coaching support throughout the programme. Provisional dates of the programme will be Jan – Dec 2018.

**Learning/Development Programme:** The learning programme will include:

- Six days of Face-to-face learning (These are compulsory):
  - An Induction event with all team members and team coaches
  - Four additional face-to-face study days for all participants.
  - A Close event where each team will present a poster of their work and learning
- On-line learning to be completed between each event, some to be completed as a team, some to be completed as an individual
- Team coaching
- Fellows will also have the opportunity to attend other masterclasses offered by the School (on a first come, first serve basis)

Unless otherwise stated, the six face-to-face learning events will take place at Health Education England (Wessex) offices at Southern House, Otterbourne.

The content will include:

- Quality Improvement methods and skills
- Personal Leadership and development
- Team leadership and development

On an individual level, each team member will be expected to maintain a portfolio of learning throughout the development programme; further details will be made available once the programme starts.
Fellowship outputs: Each team will be required to produce the following in relation to their project (templates will be available):

- Project plan
- Project report; a written report which will also need to include lessons learnt by the team
- Poster; this will act as an archive of the work undertaken and will be presented at the Close Event

The project or healthcare issue your Team will be looking at: Preference will be given to work which focuses on one or more of the following areas:

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<th>Care of people who are frail</th>
<th>Maternity, children and young people</th>
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<tr>
<td>Patient involvement</td>
<td>Using IT to improve patient and staff experience</td>
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<tr>
<td>Cancer Care</td>
<td>End of Life Care</td>
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<td>Urgent and Emergency Care</td>
<td>Primary Care</td>
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<tr>
<td>Parity of esteem agenda for people with mental and physical health conditions</td>
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We also ask that proposed projects link with the strategic plan of each team’s employer and that each team has worked with an appropriate senior individual who will be able to provide support for the duration of the Fellowship whilst the team implements their project. Support from the team’s line manager or equivalent will also be required.

Fellowship Team Size/Composition: The School is keen to support existing real teams rather than teams that are contrived or created for this Fellowship therefore any team size or composition will be considered. However we can only give full support to up to eight team-members, so if your team is larger than that, you will need to identify the eight team members who will be participating in this Fellowship programme. In your application it will be important to let us know about your team and why you consider it is a team.

Interviews: Interviews are scheduled to take place on Monday 16 October 2017 (pm). Teams asked to attend an interview will be invited to attend as a whole team or to agree for a smaller group to attend, as a representative sample of the team, bearing in mind the challenge of having the whole team absent from the ‘day job’ for a time. We recognise that it is difficult to get whole teams together but ask that a minimum of 3 persons attend for the team interviews.

Financial Support: We are not able to provide any direct financial support for teams who participate in this Fellowship programme, but we will cover all costs associated with the learning and development programme as well as the team coaching.