Apprenticeship Providers Profile form

Dear Provider,

Please complete this form as accurate and as realistic as possible. NHS Education South Central decisions will be based on information provided on this form.

<table>
<thead>
<tr>
<th>Organisation</th>
<th>Highbury College</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>Dovercourt Road, Cosham, Portsmouth, PO6 2SA</td>
</tr>
<tr>
<td>Website address</td>
<td><a href="http://www.highbury.ac.uk">www.highbury.ac.uk</a></td>
</tr>
<tr>
<td>Telephone Number</td>
<td>02392 313373</td>
</tr>
<tr>
<td>Contact person</td>
<td>Rachel Weeks</td>
</tr>
<tr>
<td>Email address / phone number</td>
<td><a href="mailto:Rachel.Weeks@highbury.ac.uk">Rachel.Weeks@highbury.ac.uk</a> 07824621801</td>
</tr>
</tbody>
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Please provide brief information on your Organisation’s Apprenticeship Provision History.

Highbury College has delivered high quality, successful and innovative Apprenticeship programmes for 13 years. It currently offers Apprenticeships and Advanced Apprenticeships across 15 frameworks covering a broad spectrum of sectors. Highbury has a strong history of delivering construction Apprenticeships and has particularly high numbers of employer’s access training and development for their Apprentices in this area, from Plumbing and Plastering to Gas Installation and. It also offers Apprenticeships in Health, Care and Public Services along with cross sector frameworks such as IT, Business Administration, Accounting and Hospitality & Catering. Success rates for Apprenticeships for 2007/8 were 62%, in line with the average Apprenticeship success rate for providers in the South East.

Highbury College has just undergone a major rebuilding programme which equips its main 3 campuses with world class training and teaching facilities. Employers accessing Apprenticeships through Highbury can benefit from learning in industry standard workshops and realistic working environments, complementing the work based training they receive onsite from their employer. Whilst the majority of programmes are run on a day or block release format, Highbury works with employers to offer completely work based programmes should this be the preference.

Please detail all awards and accreditations you currently hold and sector/ programme specific Awards. E.g. The Training Quality Standard, Ofsted Grades, e.t.c.

Highbury College post 16 provision was inspected by Ofsted in 2007 and is a Grade 2 College. Sector subject areas
Health, social care and early years Satisfactory: grade 3
Construction Satisfactory: grade 3
Information and communications technology Outstanding: grade 1
Hospitality and catering Outstanding: grade 1
Literacy and numeracy Good: grade 2. Provision for learners with learning difficulties and/or disabilities Satisfactory: grade 3. Highbury which holds Action for Business status is currently making an application to the Training Quality Standard with a sector specific specialism for Building Services. It has 2 Centres of Vocational Excellence – Gas and Business Accounting and Financial Services. Highbury has Investors in People status, Matrix, and is a member of the 157 Group.

Please provide details of Provision flexibilities that you can offer NHS South Central based on the three priority areas identified across NHS South Central using list of Frameworks attached

Depending on the framework delivered, Highbury can provide a mix of workbased learning and college attendance or completely workbased. Further programmes can be integrated into the Apprenticeship programme at the request of the employer to complement the qualifications offered as part of the framework. i.e. Business Improvement Techniques, Stewarding etc.
Indicated on the spreadsheet are areas which we currently or can provide (marked Y), would be able to support given demand (marked P) and those that we are currently unable to support (N).

Please list resources required from NHS South Central

If delivered in house a suitable training room with specialist equipment appropriate to the framework.
For some specialist frameworks in the Health stream, support with teaching from identified specialists within the NHS will be required.
A named liaison for the Apprentice at the NHS would be essential to drive progression and achievement together and to ensure effective communication.

Give details of evaluation plans

Highbury College has mechanisms for evaluating the progress of apprentices whilst on the programmes. 8-12 weekly reviews will be conducted with each Apprentice and the nominated Apprentice lead /line manager in the organisation to evaluate progress to date and to drive forward continued achievement. An impact assessment will be conducted with the identified lead to evaluate the contribution and impact of the training.